

## CHECKLIST FOR CONSERVATION EASEMENTS

\_\_\_\_\_ 1. Is the owner's name correct?

\_\_\_\_\_ 2. Has the proper person signed the easement?

- a. President or Vice-President for corporation
- b. Managing Member for limited liability company
- c. General Partner for limited partnership

\_\_\_\_\_ 3. Are the exhibits correct and all pages numbered?

- a. Ex. A – legal to entire project labeled, i.e.,  
Ex. A.  
Page 1 of 1
- b. Ex. B – legal to easement labeled, i.e.,  
Ex. B  
Page 1 of 1

\_\_\_\_\_ 4. If bank has signed joinder –

- a. Is bank's name correct?
- b. Need secretary's certificate showing officer that signed has authority to do so

\_\_\_\_\_ 5. Attorney's Opinion – is the legal attached to the opinion the legal for the conservation easement? *NOTE: if legal for entire project is used, additional easements or encumbrances may be identified which are not relevant, resulting in delay*

\_\_\_\_\_ 6. Is the signature line correct? i.e.,

Smith Inc.

Smith, LLC

\_\_\_\_\_  
By: John Smith, President

\_\_\_\_\_  
By: John Smith, Managing Member

Smith LP

By: Smith, Inc., its general partner

\_\_\_\_\_  
By: John Smith, President

\_\_\_\_\_ 7. Are mortgages and liens subordinated?

\_\_\_\_\_ 8. Are there easements or encumbrances adverse to conservation?